

# November 2024

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## Important Dates

November 1 – PD Day

November 8 – 13 – EPSB Fall Break

November 11 – Remembrance Day  
(Closed)

## Winter Break 2024 -2025 Child Care Attendance Needs Survey

Please complete the online survey by

November 25, 2024

Here is the link:

<https://forms.gle/FBnQtR7s87roR9>

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Information collected from the survey will be used by our Board of Directors to determine our centre's operations during Winter Break & ensure that adequate staffing is in place for the families who are requiring child care.

## URGENT: CASINO VOLUNTEERS NEEDED!

December 16 & 17, 2024 at the Starlight Casino in West Edmonton Mall.

We are still looking for volunteers to fill the evening General Manager, Bankers and Cashier positions on December 16 & 17.

If you are interested in signing up, please follow the link:

<https://volunteersignup.org/YP8QA>

## Supply Donations

The centre is running low on a couple of items and looking for parent volunteers who are willing to donate the following items:

- Disposable Gloves – Adult Size – Medium
- Mr. Clean Magic Erasers
- Face Masks – Children Size

Also, we would like to provide a reminder that parents are eligible to receive volunteer credits for donating these items.

## Cut-off arrival times for AM Child Care:

### RSS Location:

Richard Secord – 8:15 a.m.

Westbrook – 8:00 a.m.

### ELC Location:

Richard Secord – 8:00 a.m.

Greenfield – 8:15 a.m.

If your child/ren are dropped off after the cut off time, we cannot guarantee we will be able to walk them to school.



## Reminders

If your child will be absent, please ensure you notify the centre in advance. We will expect all children to be attending each day unless notified otherwise.

When notifying the centre of your child being sick, please state what your child's symptoms are to the staff, as per Alberta Health Services standard we need to keep a record.

**Please do not let anyone into the centre.** It is the responsibility of the RSOSC staff to answer the door to ensure we are aware of all people entering the building.

Please ensure to send your child with appropriate gear for the weather each day. Each child should arrive to the centre every day with clothing appropriate for playing outside everyday.

*\*\*As per the Parent Handbook, "a fee of \$2.00 a minute per child will be charged for each minute after 6:00 p.m. that a child remains at the Centre."*



## Staff Appreciation for the Month



**Smita** is a very kind, friendly, patient and dedicated educator, since she joined our program in April 2024. Smita is hardworking, eager to learn and willing to help at whichever location requires assistance and can work flexibly between the rooms at the centre. Smita is also eager to help other educators with various tasks when they require additional help or assistance. She has also been a positive role model for the children and is very respectful of their feelings. We are very fortunate to have such a hardworking and dedicated educator on our team at RSOSC.